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# MITCH WONG

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## EDUCATION

Aug 2003 - Dec 2007  
San Francisco, CA.

**San Francisco State University**

- Bachelor of Arts in Journalism with an emphasis in Photojournalism
- Staff photographer for the *Xpress* student newspaper during the Fall 2006 semester

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## WORK EXPERIENCE

March 2005 - Present  
San Francisco, CA.

**San Francisco State University, University Communications**

*Production Assistant*

Updated and designed portions of the SF State website, [www.sfsu.edu](http://www.sfsu.edu). Helped with implementing a total redesign of the website. Built pages and templates that utilized tableless CSS design. Ran web standards checks on and made sure pages were 508-compliant. Built and sent out monthly email newsletters to thousands of parents and alumni through VerticalResponse. Assisted two in-house graphic designers with creating brochures, fliers, and other printed material. Photographed faculty and students for both online and print publications.

Oct 2007 - Jan 2008  
San Francisco, CA.

**New America Media**

*Graphic Intern*

Designed fliers for upcoming events and conferences for email and print. Produced graphical banners for the New America Media website, [www.newamericamedia.org](http://www.newamericamedia.org). Designed a 10-page report on a US-Peru exchange program.

Dec 2006 - May 2007  
San Francisco, CA.

**Xpress Magazine**

*Art Director*

Directed the creative and design aspect of this three-issue magazine for SF State's Spring 2007 semester. Worked with a team consisting of 50 student editors, writers, photographers and designers. Managed a team of eight graphic designers and oversaw the production of the magazine with the printer. Designed and developed the overall look of the magazine closely with the editor-in-chief. Designed articles and the main elements of every issue—cover, table of contents, etc.

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## SKILLS AND QUALIFICATIONS

**Technical**

- Knowledge of print design, web design, photography and video editing
- Mac and PC operating systems
- Adobe Creative Suite (Photoshop, Illustrator, Dreamweaver, Flash) and Microsoft Office Suite
- HTML and CSS
- Web and PDF accessibility

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## REFERENCES

Available upon request